

**INDEPENDENT OPTIONS (North West)**

**PERSON SPECIFICATION for Outreach Worker – SAILS**

<b>experience</b>	<i>essential</i> or <i>desirable</i>	<b>knowledge</b>	<i>essential</i> or <i>desirable</i>	<b>skills</b>	<i>essential</i> or <i>desirable</i>	<b>qualities</b>	<i>essential</i> or <i>desirable</i>
Previous experience, either paid or voluntary, of working with children or adults who have a learning disability	<i>essential</i> <b>a.f./i.</b> <b>Desirable</b>	Awareness of current issues affecting people who have a disability	<i>essential</i> <b>w.a./i./r.</b>	Able to assist in the planning and budgeting of menus and meals	<i>essential</i> <b>i./r.</b>	A positive attitude to people with a learning disability	<i>essential</i> <b>i./r.</b>
Experience of working within a team	<i>essential</i> <b>a.f./i.</b>	NVQ Level 3 in Social Care or equivalent	<i>desirable</i> <b>a.f./i.</b>	Good interpersonal skills	<i>essential</i> <b>i./r.</b>	Personal flexibility. Ability to work evenings, nights, weekends, bank holidays	<i>essential</i> <b>i./r.</b>
Experience of working on own initiative	<i>essential</i> <b>a.f./i.</b>	Good standard of numeracy and literacy	<i>essential</i> <b>a.f./w.a.</b>	Self motivated and have the ability to motivate others	<i>essential</i> <b>i./r.</b>	Personal commitment to valuing and respecting clients' culture and religion	<i>essential</i> <b>i./r.</b>
Previous experience of working with adults or children to access leisure and educational activities	<i>desirable</i> <b>a.f./i./r.</b>	Knowledge of leisure, activities in the local area	<i>desirable</i> <b>a.f./i.</b>	Work well under pressure, yet retain attention to detail	<i>essential</i> <b>a.f./r./i.</b>	Commitment to training and personal development	<i>essential</i> <b>a.f./i.</b>
Experience of providing everyday living tasks with service users	<i>essential</i> <b>a.f./i.</b> <b>Desirable</b>	Computer literate with knowledge of Microsoft Office Suite	<i>desirable</i> <b>a.f./i.</b>	Able to relay information concisely and write accurate reports	<i>essential</i> <b>a.f./i./p./w.a.</b>	Enthusiasm and ability to plan own work	<i>essential</i> <b>a.f./w.a.</b>
Experience of assisting people with personal care tasks	<i>desirable</i> <b>a.f./i./r.</b>	Knowledge of leading and promoting a healthy lifestyle	<i>essential</i> <b>a.f./w.a.</b>	Personal organisational skills	<i>essential</i> <b>a.f./i./p./w.a.</b>	Clean driving licence and access to a car	<i>desirable</i> <b>a.f./i.</b>

**IT IS AN ESSENTIAL REQUIREMENT THAT GENERAL HEALTH SHOULD BE COMMENSURATE WITH THE DUTIES AND RESPONSIBILITIES OF THE POST.**

**a.f. = application form, w.a. = written assignment, i. = interview, r. = reference, p. = presentation.**